

"Let your child excel with us"

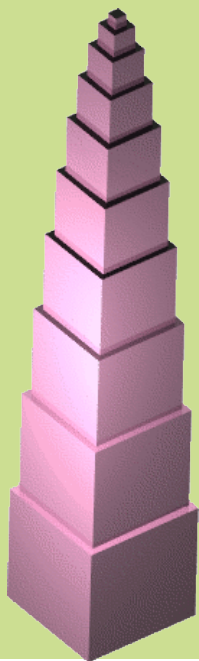
-Seema Choudhary, Ph.D. Executive Director

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# Montessori Preschool

## Irvine & Lake Forest

- Practical Life
- Sensorial
- Cultural studies
- Science
- Language
- Math
- Art & Craft
- Music
- Phonics



Ages:	2 to 6 years
Hours Open:	6:30 am - 5:30 pm
Days per week:	2, 3 or 5 (parent's choice)
Kids in diapers:	Accepted and potty trained
Joining dates:	Any time; Open all year round
Morning session:	8:30 am - 11:30 am (Academic)
Noon Session:	11:30 am - 2:30 pm (Academic)
Afternoon Session:	2:30 pm - 5:30 pm (Academic)
Seasonal Events:	Almost every month
Lake Forest Rates:	\$750/month, 8:30-5:30 All days
Grade school prep:	Our graduates are KG ready

# Preschool Schedule

Session	Time	Class	Activities
Session 1 8:30 - 11:30	8:30 - 9:00	Montessori hands-on jobs	Practical life, Sensorial, Language, Geography, Math, Culture, History, Biology, Science, Planets
	9:00 - 9:45	Montessori demonstration & worksheets	Individual Montessori jobs demo and practice, Day's letter, book & worksheet, Grace & courtesy, Phonics, Alphabet & word recognition, Worksheets
	9:45 - 10:00	Group activities	Music, Puppets, Plays, Juggling, Stories, Songs
	10:00 - 10:30	Nutrition	Table manners, Self-help, Nutrition lesson, Snacks, Clean- up lesson, Etiquettes, Socializing
	10:30 - 11:15	Art / craft & outdoor play	Art, Craft, Cutting, Gluing, Sculpting, Experiments, Gymnastics, Free & structured play, Lego blocks, Exercise, Yoga, Team building, Sports
	11:15 - 11:30	Group activities	Music, Puppets, Plays, Juggling, Stories, Songs, Pledge, National Anthem, Calendar, Sign language
11:30 - 11:45			
Session 2 11:30 - 2:30	11:45 - 12:15	Nutrition	Table manners, Self-help, Nutrition lesson, Snacks, Clean- up lesson, Etiquettes, Socializing
	12:15 - 1:00	Art / craft & outdoor play	Art, Craft, Cutting, Gluing, Sculpting, Experiments, Gymnastics, Free & structured play, Lego blocks, Exercise, Yoga, Team building, Sports
	1:00 - 1:45	Montessori demonstration & worksheets	Individual Montessori jobs demo and practice, Day's letter, book & worksheet, Grace & courtesy, Phonics, Alphabet & word recognition, Worksheets
	1:45 - 2:15	Montessori hands-on jobs	Practical life, Sensorial, Language, Geography, Math, Culture, History, Biology, Science, Planets
	2:15 - 2:30	Group activities	Music, Puppets, Plays, Juggling, Stories, Songs, Pledge, National Anthem, Calendar, Sign language
	2:30 - 2:45		
Session 3 2:30 - 5:30	2:45 - 3:15	Nutrition	Table manners, Self-help, Nutrition lesson, Snacks, Clean- up lesson, Etiquettes, Socializing
	3:15 - 4:00	Art / craft & outdoor play	Art, Craft, Cutting, Gluing, Sculpting, Experiments, Gymnastics, Free & structured play, Lego blocks, Exercise, Yoga, Team building, Sports
	4:00 - 4:45	Montessori demonstration & worksheets	Individual Montessori jobs demo and practice, Day's letter, book & worksheet, Grace & courtesy, Phonics, Alphabet & word recognition, Worksheets
	4:45 - 5:15	Montessori hands-on jobs	Practical life, Sensorial, Language, Geography, Math, Culture, History, Biology, Science, Planets
	5:15 - 5:30	Group activities	Music, Puppets, Plays, Juggling, Stories, Songs

\*Naptime 1:00 - 2:30 Only for kids needing nap; rest of the kids follow academic schedule

# Montessori Preschool Calendar 2016/2017

## Lake Forest Location Holidays

(Open year-round; summer NOT off)

Sep 5 <sup>th</sup>	M	Labor Day
Nov 11 <sup>th</sup>	F	Veteran's Day
Nov 24 <sup>th</sup> -25 <sup>th</sup>	R-F	Thanksgiving
Dec 26 <sup>th</sup> -30 <sup>th</sup>	M-F	Winter Break
Jan 2 <sup>nd</sup>	M	New years day
Jan 16 <sup>th</sup>	M	Martin Luther King Day
Feb 19 <sup>th</sup>	M	Presidents Day
Apr 3 <sup>rd</sup> -7 <sup>th</sup>	M-F	Spring Break
May 29 <sup>th</sup>	M	Memorial Day
Jul 3 <sup>rd</sup> ,4 <sup>th</sup>	M,T	Independence Day

## Preschool Events Celebrations

Dec 4 <sup>th</sup>	Sun	Holidays Party	(At University club, UCI)
Jun 3 <sup>rd</sup>	Sat	Graduation/Father's Day	(At University club, UCI)

We will also be celebrating Halloween, Veteran's Day, Thanksgiving, Valentine's Day, Spring Festival, and Mother's Day at the school.

# Montessori Preschool Calendar 2016/2017

## Irvine Location Holidays

(Open year-round; summer NOT off)

Sep 5 <sup>th</sup>	M	Labor Day
Nov 11 <sup>th</sup>	F	Veteran's Day
Nov 23 <sup>rd</sup> -25 <sup>th</sup>	W-F	Thanksgiving
Dec 19 <sup>th</sup> -30 <sup>th</sup>	M-F	Winter Break*
Jan 2 <sup>nd</sup>	M	New years day
Jan 16 <sup>th</sup>	M	Martin Luther King Day
Feb 17 <sup>th</sup> ,19 <sup>th</sup>	F,M	Presidents Day
Apr 3 <sup>rd</sup> -7 <sup>th</sup>	M-F	Spring Break
May 26 <sup>th</sup> ,29 <sup>th</sup>	F,M	Memorial Day
Jul 3 <sup>rd</sup> ,4 <sup>th</sup>	M,T	Independence Day

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\* In Winter break (from Dec 19<sup>th</sup> through 23<sup>rd</sup>), Irvine location kids needing daycare may be taken to Lake Forest location. One month advance notice is required.

# First day checklist

Welcome to the Preschool! Please be assured that we are here to help make the first day of school a happy transition. We look forward to an exciting and fun time.

## Prior to first day of preschool

- ✓ **Educate you child about what to expect:** Prepare your child for the new school experience by explaining what to expect. Communicate to your child to answer all questions directly and honestly.
- ✓ **Establish order and routine for the child:** Routines will add predictability and are comforting in unfamiliar situations. Establish order and routine involving both nightly and morning rituals for school days. We suggest that you:
  - ✓ Have the child *sleep at a fixed time every night* and early.
  - ✓ Arrange the child's room in an orderly way with everything in the same place each day.
  - ✓ Limit toys and games to a workable number.
  - ✓ Consider clean up as much a part of playing as the actual activity.
  - ✓ Be careful ining show each step in a way that the child can repeat it after the adult is finished.
- ✓ **Backpack:** Please obtain a backpack (large enough to fit a lunch box/bag, an extra pair of clothes, and a homework folder). If need be, please see the sample at the preschool. Your child will be assigned a cubby to put all their things.
- ✓ **Snack:** Please send with your child an easy to open/close (Thermos) water bottle. Parents do not have to pack snacks. The preschool provides snacks to all kids at all snacks/lunch times. We request parents to provide preschool (on a monthly or other periodic basis) with big packages of snacks and fluids equivalent to what their child will consume in a month. All kids get served the same snack at any given time, from one big package provided by one of the parents. Please make healthy and storable choices.
- ✓ **Lunch type:** If your child is enrolled for more than half a day (4 hours), then please pack a healthy lunch (No candy, cookies, chocolate, cakes/muffins, juice, etc. permitted). Please send food that does not need any further preparation (like cutting, peeling, etc.) before eating. To minimize waste please do not pack any more than what your child is used to eating. We do not throw away any food, so the parents can know exactly how much their child ate.
- ✓ **Lunch container:** Please obtain a lunch container that maintains the food

warm/cold (Thermos). If need be, please see the sample at the preschool. We do not microwave/warm-up the food for children before serving. Please choose slider Ziplocs and easy-open packaging that your child can easily open and close. Practice with children at home the opening & closing of the containers.

- ✓ **Extra pair of clothes:** In a slider Ziploc with your child's name on it, please provide extra pair of clothes.
- ✓ **Diapering supplies:** If your child is not potty trained, please provide diapers and wet-wipes in a Slider Ziploc bag with your child's name on it.
- ✓ **Closed toes, easy to wear, shoes:** We require all children to use shoes which are easy for children to themselves take off or put on. Please do not send your child in shoes with laces.
- ✓ **Crib sheet and small blanket:** If your child will be napping in the preschool, please bring a crib sheet and a small blanket on your child's first day. They will be sent back home for washing every last attending day of the week, and must be brought back on the first attending day of the next week.
- ✓ **Emergency Kit:** Please provide an emergency kit containing a water bottle, juice box, granola bar, an easy open fruit can, and dried fruit in a Slider Ziploc with name of the child and date to be kept in school.
- ✓ **Portrait of child:** Please provide a 3" x 4" picture of your child (face only) for classroom use.
- ✓ **Child's Immunization Records:** Please obtain for us a copy of your child's immunization records.
- ✓ **Enrollment documents:** Please make sure you fill out the enrollment documents package provided by the preschool to bring on the first day.

### **On the first day of school:**

- ✓ **On-time, not too early:** Please be on-time, not too early, and not too late.
- ✓ **Sign-in and sign-out:** Please make sure you sign-in and sign-out in your full legal signature. A binder is kept outside for parents to sign in and out. A digital satellite clock is right next to it for you to accurately document the drop-off and pick-up time.
- ✓ **Calm your child's anxieties:** Clearly state to your child where you will be and when you will return. It may also be helpful to discuss what will happen when you are reunited.
- ✓ **Maintain a clear goodbye routine:** Do not hang around once you have said goodbye. Your child would likely persist on you to stay with them, at least a little longer.

- ✓ **Avoid sneaking out:** Sneaking out leads to children trusting you less and makes the second day of school even harder.

### **General information:**

- ✓ **Birthday Ceremony:** We celebrate your child's birthday the Montessori way. For that, one week prior to the birthday, please bring pictures of your child from birth till now, at 1 year increment. Please bring goodie bag for other students. Due to allergies concerns, please do not bring any food or cake.
- ✓ **Hooked on Phonics Books:** Purchase this program for your child if they are 4 years old and above for reading. Please sit with your child periodically and help them read.
- ✓ **Homework:** Everyday unfinished classwork (Montessori Job of the day Worksheet, Worksheet of the day, Name Tracing Worksheet and Special event Worksheet) will be provided in folders. Please sit and finish the work with your child. Initial and date your child's finished work and bring it back to school and file in his/her folder.
- ✓ **Repetitive math:** If your child is 3 years of age or older, he/she will be assigned a username and password for an online repetitive math program, [www.ixl.com](http://www.ixl.com). Please spend time with your child at home, helping them complete at least one math skill a day. This will enhance what they learn at school.

### **Policies to remember:**

- ✓ **Digital Recording policy:** Multiple events/activities at (or related to) the preschool are often digitally recorded (photographed, video-taped, etc.) by parents, accompanying relatives, designated pick-up/drop-off individuals, children attending classes, staff members and others. These digital recordings may be shared (or published) by these individuals with others on social media, or elsewhere.
- ✓ **Conflict of interest in sharing personal information with staff:** Please do not exchange personal information with staff, including phone numbers, email addresses etc. Please don't send Friends request on social networks like facebook etc. to any staff members. Any contact with staff should be through the school contact number and during school hours only. Please do not invite any staff members to any of your children's birthday parties, etc.
- ✓ **Gift policy:** If you would like to provide gifts (i.e. X-mas time, etc), please provide it to preschool (for re-distribution) instead of any specific staff member so no one feels left out. Please never pay/hire/invite our staff for anything.

# Montessori Preschool Tuition

## Irvine rates

Attendance ->	2 days/week Monthly rates	3 days/week Monthly rates	5 days/week Monthly rates
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<b>Morning Arrivals</b>			
8:30 - 11:30	\$450	\$550	\$750
8:30 - 2:30	\$650	\$750	\$900
8:30 - 5:30	\$800	\$900	\$1150

<b>Noon Arrivals</b>			
11:30 - 2:30	\$400	\$500	\$700
11:30 - 5:30	\$550	\$650	\$850

<b>Afternoon Arrivals</b>			
2:30 - 5:30	\$350	\$450	\$650

Registration fee	\$150/year		
Material fee	\$150/year		
Diaper fee	\$50/month		
Less than 3 year olds	Additional \$50/month		
Additional half hour every attending day	Additional \$50/month		

If anyone ever needs extra hours, the rates are \$50/day, \$30/session (3-hour session), and \$15/hour. These rates are applicable during our academic hours between 8:30 am and 5:30 pm. Outside these hours the rate is \$20 per half hour.

## Promotional rates for Lake forest only

Attendance ->	2 days/week Monthly rates	3 days/week Monthly rates	5 days/week Monthly rates
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<b>Morning Arrivals</b>			
8:30 - 11:30	\$300	\$350	\$475
8:30 - 2:30	\$450	\$500	\$625
8:30 - 5:30	\$550	\$625	\$750

<b>Noon Arrivals</b>			
11:30 - 2:30	\$275	\$350	\$450
11:30 - 5:30	\$425	\$500	\$600

<b>Afternoon Arrivals</b>			
2:30 - 5:30	\$200	\$275	\$375

Registration fee	\$100/year		
Additional half hour every attending day	Additional \$50/month		
Less than 3 year olds	Additional \$50/month		